



5th ANNUAL GENERAL MEETING OF THE CHARTERED SOCIETY OF FORENSIC SCIENCES

2nd November 2018
12.00pm

Novotel Nottingham Derby Hotel

The Chartered Society of Forensic Sciences President Professor Martin Evison opened the meeting at 12.10pm. The meeting was quorate.

Professor Evison thanked all for attending. This would be his last meeting as President. Professor Evison also noted that the current (acting) Honorary Secretary was in China and the incoming Honorary Secretary was also overseas.

Dr Anya Hunt was present to answer any business related questions there may be.

Professor Evison asked all present to confirm they were members. If not please leave, join the Society and come back next year!

1 **Apologies**

Formal apologies had been received from members and these were noted:
Professor Niamh Nic Daeid, John E Cooper, Siddharatha Sharma

2 **Minutes of the 4th AGM**

The minutes of the previous AGM had been displayed on the Society website and it was proposed to accept them as an accurate record.

This was proposed by Brian Rankin and seconded by Lisa Smith.

Matters arising

There were no matters arising from the minutes of the previous meeting.

3 **Presentation of Annual Report and Financial Statements**

Professor Evison was very pleased to announce that the Annual Report for 2017-2018 was now completed and available on the CSFS website to view. There were no questions from the floor on the annual report.

4 **Election of Council Members**

The following Council members had now stepped down from their roles;
Mr Callum Sutherland.

There had been one nomination for the post of Vice President; Mrs Marce Lee-Gorman.

The election of Mrs Lee-Gorman was proposed by Dr Gillian Tully and seconded by Ms Julie Allard and Mrs Lee-Gorman was duly elected unopposed.

There had been one nomination for the post of Honorary Secretary; Mr Michael Moulden.

The election of Mr Moulden was proposed by Mr David Goodwin and seconded by Dr Timothy Watkinson and Mr Moulden was duly elected unopposed.

Professor Evison congratulated all those nominated and all those appointed and there was a round of applause.



5 Motions for Consideration

There were two motions for consideration. These had been published on the website and circulated to the members prior to the meeting.

5.1) Resolution to accept revised constitution of The Chartered Society of Forensic Sciences (*revised version available on website and link circulated to all members*)

Dr Hunt gave a quick overview; the changes made had been as a result for the need for clarification as to the levels of membership and use of post nominals and the constitution had been updated to reflect those and align with the Charter and Bye Laws.

This was proposed by Dr Adam Long and seconded by Mr Terrence Keating.

There were no objections in the room and the motion was carried.

5.2) Resolution to confer the designation (Pr) after current post nominals to all Past Presidents of the Society.

Professor Evison explained that the introduction of this post nominal was to reflect the contribution made by those who had held the role of President. Other learned societies had a similar practice. In addition it was felt that the Past President's ball in June 2019 would be a good time to announce this award, something to give the Past President's that did not cost much!

It was agreed this was a good idea.

This was proposed by Dr Adam Long and seconded by Dr Timothy Watkinson.

Professor Andrew Jackson asked what the situation would be if a President was asked to leave the position. Dr Hunt confirmed they would not receive the post nominal and there would be wording to effect that.

There were no objections in the room and the motion was carried.

Professor Evison was privileged to pass over the office of President following last year's election to Mr Roger Robson.

There was applause for Professor Evison and Mr Robson.

Mr Robson then carried on as Chair of the meeting.

6 For Information Only

Trading Arm:

As part of their responsibilities as Trustees as laid out by the Charity Commission to "*manage risk responsibly*" and to fulfil their "*duty to avoid exposing your charity to undue risk*" it was agreed by Council to establish a Trading Arm of CSFS. Following the award this month to CSFS of a tender to support the work of a forensic unit the process of establishing the Trading Arm has now commenced.

Accounts for the Trading Arm will be reported to the members along with the CSFS accounts.

As Dr Hunt explained the Society had recently tendered for and been awarded a piece of work relating to the GQMS development. Setting up the Trading Arm would mitigate any risk to the Society as a Charity from this work. The Society would not be unique in having a Trading Arm as a Professional body. The piece of work in question fell within the remit of the Society and its aims and objectives.

Mr David Goodwin asked if the Trading Arm would be a separate entity. Dr Hunt confirmed it would be totally separate with all profits gifted back to the Society.



Professor Andrew Jackson asked what would happen if the Trading Arm were to go into administration and how this would affect the Society. Dr Hunt explained that the Society would not be linked and so would have no liability in this situation.

Ms Julie Allard asked if the Trading Arm would have a different name. Dr Hunt confirmed the name would be ForSciTE Ltd. This name would not be used openly, but for accounting purposes. There were no further questions.

This was proposed by Dr Gillian Tully and seconded by Professor Martin Evison.

Mr Robson thanked Professor Evison for his term as President and also thanked the members who had voted him in!

He had had a busy year as President Elect and felt it was an exciting time to be stepping into the role of President. Mr Robson would be introducing some KPIs as part of his tenure, not just in terms of financial targets but also for Council to aid delivery of support and products for the members.

7 **Any Other Business**

There were no other items of business from the floor.

Mr Robson thanked all for attending, not sure there had ever been so many people at an AGM before. He thanked Keshia McGuire, Events Manager, for all her hard work putting together an excellent conference.

Mr Robson also thanked Dr Hunt for delivering on the strategy set by Council and for the support and dedication of the office team; David Bellamy, Jean Lewis, Keshia McGuire, Katharine Mitchell, April Robson, Nicola Schumacher, Suzanne Solly and Dannie Williams.

The meeting closed at 12.25pm.

There was a round of applause.