



The Chartered Society of Forensic Sciences Scholarship Information for applicants and Application pack

Terms and Conditions

The Chartered Society of Forensic Sciences offers a Research Scholarship, up to a maximum of £3,000 per annum, to appropriately qualified candidates who conform to the following regulations and who are judged by Council of The Chartered Society of Forensic Sciences to be worthy of such a Scholarship.

The Scholarship is open to members of the Society except student members.

The proposal should be related to research projects in forensic science, criminal justice, forensic science policy and/or practice, forensic medicine, or crime investigation based on scientific methods.

Candidates should have a first or upper second class Honours degree or have sufficient and relevant professional experience deemed acceptable to the Society.

This should be emphasised in the candidate's application (track record). The Research Scholarship is awarded to successful candidates on an annual basis. The scholarship award will be up to a maximum of £3,000 per annum up to a maximum of 3 years, i.e. a maximum of £9,000.

The research must be carried out at an institute or organisation accepted by Council of the Society and under the direction of a person approved by The Chartered Society of Forensic Sciences.

Knowledge Transfer

Recipients of The Chartered Society of Forensic Sciences Research Scholarships are required to prepare a final report of their work at the end of their research period to which the Scholarship applies. Full details for the report structure will be sent to all recipients once the award is made.

Award recipients are encouraged to publish their results in Science & Justice, Interfaces, CSEye or as a poster/presentation at a Society conference.

The financial support of the Society must be acknowledged in all publications and thesis arising from the funded research.

The award is designed to promote original research, and is not intended for dissemination of existing research. It is not intended for the award to be used for attendance at, travel to or accommodation at a conference. Travel to a partner institute to undertake the research may be considered, based on submitted evidence of necessity to the research. In addition, the award cannot be used to contribute in whole or in part to the payment of University tuition or bench fees

Ethical Approval

If ethical issues arise in the research (e.g. investigation on human beings including work with DNA or work involving human remains), Scholars are required to submit a written statement to the Council to the effect that full consideration has been given to the ethical implications of the research proposal. This statement must further demonstrate the Scholar's proposed resolution of the ethical issues arising.

Where a Scholar's research proposal requires approval by the University Ethics Committee, or the equivalent body in her/his Higher Education Authority (HEA), written evidence of such ethical approval is required by the Council either with the submitted Application Form or before the Scholarship can commence.



Scholars should adhere to the recognised ethical practices and fundamental ethical principles appropriate to their discipline(s) as well as to ethical standards as documented in the different national, sectorial or institutional Codes of Ethics.

Payment of Scholarship

The Scholarship award would be paid to the institution on behalf of the applicant in a similar way to the payment of Research Council awards.

Deferral of Scholarship

Scholarships may not be deferred, other than for eligible career breaks (e.g. maternity or parental leave) or in exceptional circumstances (e.g. illness). The decision is at the discretion of the Council whose decision on the matter will be final.

Where there is an agreed suspension of the Scholarship, the Council can consider a Scholar's request for no-cost extensions beyond the Funding Term.

Termination of Scholarship

Scholars who submit their thesis for examination before the specified end of the Funding Term must inform the Council of this and immediately cease drawing any remaining funds from their Scholarship account.

Should a Scholar be unable for any reason (including medical reasons) to pursue his/her project in accordance with these Terms and Conditions, the Scholar and Academic Supervisor must as soon as possible, inform the Council and the research office or its equivalent in their HEA.

The Scholar must do this no later than two weeks of such a situation coming to her/his attention. The Society Council will have regard to the usual conventions of the Scholar's HEA. However, given the basis on which Scholarship is awarded, the Council reserves the right to withdraw or suspend the Scholarship.

The Application Process

Those wishing to apply for this Scholarship must submit the following documents *[no less than 11 point font]*:

1. **A Personal Research Statement:** Please write a brief personal statement outlining your interest in and suitability for a Scholarship and the selected research area(s). *[maximum two A4 pages]*
2. **A completed Research Scholarship Application Form:** Describe your research question, aims and objective, theoretical/conceptual framework, methodology, research plan, any ethical approval issues and relationship of the project to existing research if applicable. *[maximum four A4 pages]*
3. **A brief Curriculum Vitae** of the principal applicant and academic/research/professional experience/ track record. *[maximum two A4 pages]*
4. **A Gantt Chart** illustrating milestones and deliverables of the proposed research. *[maximum one A4 page]*
5. **A Detailed Financial Costing** and justification of the funds requested. *[maximum one A4 page]*
6. **Contact Details of Two Referees** that the Society may contact. *[maximum one A4 page]*
7. **Supervision Arrangements:** Please supply the name, contact details and supervisory experience of the named Project Supervisor. *[maximum one A4 page]*



If you wish your application to be put forward to the assessors anonymized please provide a second anonymized copy.

The assessment process

Your application will be reviewed by up to three independent referees who will provide feedback on the strengths and weaknesses of your proposal and give a recommendation as to whether it should be funded. At least one of your referees will be contacted.

The final ranked proposals will be presented to Council and the funding decision made accordingly. The process is expected to take no more than 6 weeks for a decision to be made.

Important dates

The call for proposals will be issued by the 1st November each and advertised in Society publications, newsletter, website and social media. The closing date for the award is 31st of January each year. The Society may issue a second call for proposals in any given year as it deems fit.

Your application should be sent for the attention of The Awards Committee, The Chartered Society of Forensic Sciences, Copthall Bridge House, Station Bridge, Harrogate, HG1 1SP



Chartered Society of Forensic Sciences Research Scholarship Application form

Name of principal applicant:

Names of co-applicants / research supervisors:

Institution/organisation:

Name and contact details of 2 referees who are competent to assess your proposal. Note the referees cannot be co-applicants on the application.

Project title:



Brief summary of the project (Note this should be understandable by a lay reader: Max 200 words:

Please indicate that the following are included with this application form:

- A brief personal statement outlining your interest in and suitability for a Scholarship and the selected research area(s) maximum 2 x A4 pages
- A brief Curriculum Vitae of the principal applicant and research /professional experience track record (if appropriate).
- A case for support of not more than 2 x A4 pages (no less than 11 font).
- A Gantt chart illustrating milestones and deliverables of the proposed research (1 x A4 page).
- A detailed costing and justification of the funds requested (1 x A4 page).
- A statement regarding ethical approval if relevant

Signed :

Dated :