



# The value of forensic science: safer, healthier, wealthier and happier communities

**Dates:** 1-2 November 2018

**Location:** The Park Inn by Radisson, Northampton



**Aim:** The aim of the Autumn Conference 2018 is to celebrate the contribution forensic science makes to society. This may begin with saving costs and time in criminal investigations - if not being indispensable to solving them. It may relate to the social and economic benefits of crime reduction and prevention by rapid and reliable detection, or - for example - to the social and economic benefits of identifying, sanctioning or supporting offenders with drug or mental health problems. It may relate to the role forensic science plays in detecting terrorist-related, financial or organised crime, or crime affecting the food supply or environment. It may relate to crime arising from human rights abuses or to the detection of miscarriages of justice, which demonstrate the role forensic science plays in underpinning the rule of law in a free society - at home and abroad.

**Objectives:** The conference will offer presentations on novel advances and applications in forensic science, on successful contributions to casework, and on practices and procedures that maximise the efficiency and effectiveness of forensic science - especially in holistic approaches to crime reduction and prevention. The Conference will also include sessions on forensic science's role in organised crime and counter-terrorism, cybercrime, and humanitarian investigations, and illustrating the central role of forensic science in preventing, as well as elucidating, miscarriages of justice.

**Target Audience:** The conference will target a broad audience of professional and academic forensic scientists, as well as delegates from policing, health, psychology and law. The Conference may be of particular interest to policy makers keen to learn how public funds invested in forensic science are focused in a way that enhances public safety, public health and wellbeing, and the wider economy.

In collaboration with



Fingerprint  
Division

Annual Awards Sponsor





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#### Conference information

**Work stream 1:** The Association of Forensic Science Providers (AFSP) will coordinate the DNA workstream at the Autumn Conference in November 2018.

The aim of the work stream is to update participants on advances in DNA profiling technology and to highlight case examples of interest to the practitioner community.

The session will feature presentations from forensic practitioners, leading academics and technology providers and will include the following subject areas.

- Application of Y-STR profiling for investigation of sexual offences
- How new and old technologies are applied to cold case investigations
- Latest studies on transfer and persistence of DNA
- DVI and missing persons case studies

**Work stream 2:** The Association of Forensic Science Providers (AFSP) will coordinate a Quality and H&S workstream at the Autumn Conference in November 2018.

The aim of this workstream is that “its not all about accreditation”

The session will feature presentations from a wide range of professionals with the intention to have clear and interactive sessions addressing:

- General Quality being as important as accreditation
- Successes and failures – learning from mistakes
- Integrity
- Dealing with emerging threats such as Fentanyl
- Interactive session(s) focusing on critical and pertinent Quality activity.

**Work stream 3:** The Forensic Imaging Analysis Division will coordinate a work stream entitled “The value of experience, competency and consistency in forensic imagery analysis in the criminal justice system” at the Autumn Conference in November 2018.

The aim of this work stream is review areas of the evidential trail of imagery, from seizure to presentation in court, to find areas for improvement so that we can all feel happy and secure that we are getting the correct results and the best value.

A safe conviction relies heavily on the reliability of the evidence presented in court. The best value is not necessarily the strongest result, it is the fairest result based on the quality of the evidence.

It is imperative that not only the forensic practitioners, but the police, solicitors and courts use best practice to get the most value out of the evidence without compromise on quality and integrity. The aim of this work stream is review areas of the evidential trail of imagery, from seizure to presentation in court, to find areas for improvement so that we can all feel happy and secure that we are getting the correct results and the best value.



**Work stream 4:** The CSFS Small Business Division will be hosting a work stream at CSFS Annual Autumn Conference entitled “Forensic Science: practical aspects of working to instructions from defence lawyers in the civil and criminal courts.”

The aim of this work stream is to inform scientists and practitioners of the requirements, expectations, obstacles and pitfalls of working for the defence and the value of this work within the Criminal and Civil Justice System.

**Objectives:**

- Demonstrate the value of forensic case review work.
- Inform delegates of the requirements for recognition as an expert witness and essential expert witness skills for presenting evidence in the court room.
- Update delegates of the requirements for defence reporting and dealing with prosecution-instructed FSPs and the Police.
- Advise and remind delegates of the Criminal Procedures and Investigations Act 1996 and the obligations and requirements under the legislation for disclosure of evidence.

**Work stream 5:** The CSFS Fingerprint Division will be hosting a work stream at the CSFS Annual Autumn Conference entitled: “Emerging fingerprint processes and systems to assist in making communities safer.”

**Aim:** To explore the value of new fingerprint technologies to make practitioners and communities safer, healthier, wealthier and happier.

**Objectives:**

- To examine recent updates to fingerprint identification systems and other potential future developments
- To explore emerging fingermark development processes used both in situ and in the laboratory environment
- To share good practice in both practitioner and researcher communities
- To review relevant case studies relating to fingerprint evidence



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(#) Sponsorship Level	Package price
Principal	£2080
Executive	£1510
Premium	£1050
Standard	£800

(#) Sponsorship Packages	Principal	Executive	Premium	Standard
<b>Website Advertising</b>				
News item posts on the chartered Society of Forensic Sciences website. Page can be used to promote new products, general news and developments and job vacancies within your organisation. <i>Maximum of 100 words per article.</i>	3	1		
Logo recognised on the Society's website under the specific conference page with a hyperlink click through direct to your home page. <i>Logo to be provided in png, tif or jpeg format</i>	✓	✓	✓	✓
Logo printed on conference material. <i>Logo to be provided in png, tif or jpeg format</i>	✓	✓	✓	✓
Use of the Chartered Society of Forensic Sciences logo until 2 <sup>nd</sup> November 2018	✓	✓	✓	✓
<b>Printed Advertising</b>				
Double page A4 advertisement in conference material. <i>(Print-ready artwork to be supplied by the sponsor in easily insert able format)</i>	1			
A4 advertisement in conference material. <i>(Print-ready artwork to be supplied by the sponsor in easily insert able and A4 portrait format)</i>	2	1	½ page	
Double page editorial feature in the 'interfaces' issue following the conference. Can be taken anytime up until 3 <sup>rd</sup> January 2019 or by prior agreement.	✓			
Single page editorial feature in the 'interfaces' issue following the conference. Can be taken anytime up until 3 <sup>rd</sup> January 2019 or by prior agreement.		✓		
Company profile included in the delegate brochure. <i>Logo and 200 word profile</i>	1 page	½ page		
<b>Direct Advertising</b>				
Logo /name projected on the screens in the conference room during breaks.	✓	✓	✓	✓
Recognised as a sponsor in the opening and closing remarks of the conference.	✓	✓	✓	✓
Two small freestanding banners (maximum size 2m high x 1m wide) on the registration desk area.	✓			
Exhibitor space (3 x 3 metres) in a prime location within the exhibition area.	✓			
Exhibitor space (2 x 2 metres) in the exhibition area.		✓	✓	✓
Delegate passes with full access to all presentations	5	4	3	2
Additional delegate passes at a 10% discount on published delegate fees.	✓	✓	✓	

(#) Packages are applicable to the duration of the conference.



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Sponsorship items	Cost
<p><b>Memory stick sponsor</b> (to be supplied by the sponsor)</p> <ul style="list-style-type: none"> <li>• A memory stick will be provided to delegates as part of their registration pack.</li> <li>• Recognition as a sponsor on the Chartered Society of Forensic Sciences website.</li> <li>• Recognition as a sponsor during the closing remarks of the conference.</li> </ul>	Price to be obtained directly from the office
<p><b>Pen sponsor</b> (to be sourced and supplied by the sponsor)</p> <ul style="list-style-type: none"> <li>• A pen will be provided to delegates on registration.</li> <li>• Recognition as a sponsor on the Chartered Society of Forensic Sciences website.</li> <li>• Recognition during the closing remarks of the conference.</li> </ul>	Price to be obtained directly from the office
<p><b>Conference bag sponsor</b> (to be sourced and supplied by the sponsor)</p> <ul style="list-style-type: none"> <li>• A conference bag will be provided to delegates on registration.</li> <li>• Recognition as a sponsor on the Chartered Society of Forensic Sciences website.</li> <li>• Recognition during the closing remarks of the conference.</li> </ul>	Price to be obtained directly from the office
<p><b>Refreshments sponsor</b> (per day)</p> <ul style="list-style-type: none"> <li>• Verbal recognition by the Chair at the sessions directly before each refreshment break.</li> <li>• Recognition as a sponsor on the Chartered Society of Forensic Sciences website.</li> <li>• 1 x ½ page A4 colour advertisement in the delegate brochures. (Print-ready artwork to be supplied by the sponsor in easily insert able format)</li> </ul>	Price to be obtained directly from the office
<p><b>Annual Awards Black Tie Dinner sponsor</b> (applicable to the evening of 1<sup>st</sup> November 2018)</p> <ul style="list-style-type: none"> <li>• Verbal recognition as awards dinner sponsor made by the master of ceremonies before the dinner.</li> <li>• Company name and logo printed on menus. (Logo to be supplied by sponsor in jpeg, tif or png format)</li> <li>• Three invitations for company representatives to attend the annual awards dinner.</li> <li>• Opportunity to give a 15-minute address to the audience before dinner.</li> <li>• The sponsor may provide a freestanding banner, which will be positioned in a prominent location during the annual awards dinner (maximum size 2m high x 1m wide).</li> <li>• Double page editorial feature in the 'interfaces' issue following the conference. Can be taken anytime up until 5th January 2018 or by prior agreement.</li> <li>• Recognition as a sponsor on the Chartered Society of Forensic Sciences website.</li> <li>• Company give away gifts may be displayed on the tables during the meal. (sponsor to supply items).</li> </ul>	<b>£4000</b>
<p><b>Drinks reception sponsor</b> (applicable to the evening of 1st November 2018)</p> <ul style="list-style-type: none"> <li>• Sponsorship of the drinks reception</li> <li>• Two invitations for company representatives to attend the Annual Awards Dinner.</li> <li>• Signage and branding in the welcome drinks reception.</li> <li>• Recognition as a sponsor on the Chartered Society of Forensic Sciences website.</li> <li>• Opportunity to have a pop-up at the entrance to the welcome drinks reception.</li> </ul>	<b>£750</b>
<p><b>Best poster presentation sponsor</b></p> <ul style="list-style-type: none"> <li>• Award will be presented to the best poster presentation made at the conference.</li> <li>• Opportunity to present the award winner with their prize at the end of the conference.</li> <li>• Opportunity to present the winner with an additional company gift (optional)</li> <li>• Recognition as a sponsor on the Chartered Society of Forensic Sciences website.</li> </ul>	<b>£150</b>
<p><b>Marketing material on the registration desk</b> (Supplied by the sponsor)</p> <ul style="list-style-type: none"> <li>• Organisation leaflet (maximum one double-sided A4 page) to be displayed on the registration desk for delegates to pick up.</li> </ul>	<b>£200</b>
<p><b>One page advertisement in delegate brochure</b> (artwork to be supplied by the sponsor)</p> <ul style="list-style-type: none"> <li>• 1 x one page A4 colour advertisement in the delegate brochure. Print ready artwork to be supplied in easily insert able format.</li> </ul>	<b>£300 per advert</b>



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**Booking Form**

<b>Sponsorship Level</b>	<b>Amount</b>	<b>Date: 1-2 Nov.</b>
Principal sponsor	£2080	
Executive sponsor	£1510	
Premium sponsor	£1050	
Standard sponsor	£800	
<b>Other sponsorship Items</b>	<b>Amount</b>	<b>Dates: 1-2 Nov.</b>
Memory stick sponsor (to be sourced and supplied by the sponsor)	tbc	
Pen sponsor (to be sourced and supplied by the sponsor)	tbc	
Conference bag sponsor (to be sourced and supplied by the sponsor)	tbc	
Refreshments sponsor (Thursday 1 <sup>st</sup> November 2018)	tbc	
Refreshments sponsor (Friday 2 <sup>nd</sup> November 2018)	tbc	
Annual Awards Black Tie Dinner sponsor	£4000	
Drinks reception sponsor (Thursday 1 <sup>st</sup> November 2018)	£750	
Best poster presentation	£150	
Marketing material on the registration desk	£200	
One page advertisement in the delegate brochure	£300 per advert	

<b>Company/organisation name:</b>	<input type="text"/>		
Contact:	<input type="text"/>		
Address	<input type="text"/>		
Postcode:	<input type="text"/>		
Telephone number:	<input type="text"/>	Fax:	<input type="text"/>
Mobile:	<input type="text"/>	E-mail:	<input type="text"/>

<b>No.</b>	<b>Complimentary passes (if included in your package) - name &amp; job title as you wish it to appear on your badge</b>
<b>1</b>	<input type="text"/>
<b>2</b>	<input type="text"/>
<b>3</b>	<input type="text"/>
<b>4</b>	<input type="text"/>
<b>5</b>	<input type="text"/>

Please give us details about the size and dimensions of your stand



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Do you require tables and chairs? Please note that the size of tables will be determined by the venue – if you have any heavy items/goods please contact the office to discuss)

Do you have any specific AV requirements? If so please specify

**Signed**

I agree to the sponsorship terms and conditions

### Please return the booking form to:

Keshia McGuire, Event Management Organiser,  
The Chartered Society of Forensic Sciences, Copthall Bridge House, Station Bridge, Harrogate. HG1 1SP  
Telephone: +44 (0) 1423 790 391 E-mail: [conference@csfos.org](mailto:conference@csfos.org)

## Sponsorship terms and conditions

### General information disclaimer

The Society reserves the right to amend any sponsorship package at any time and without notice.

### Requests for sponsorship

Requests for sponsorship or exhibitor space at the conference should be made by completing the official booking form which can be found in this sponsorship proposal. Sponsorship packages and exhibitor space will be allocated on a strictly 'first-come, first-served' basis.

### Allocation of sponsorship packages and exhibition space

Sponsorship packages will be allocated on receipt of a completed booking form. The Society will allocate site positions after taking into account the level of each organisation's sponsorship, the date of booking, proximity to competitors and other relevant matters.

### Accommodation & dinners

These are not included in the sponsorship package or exhibitor fee and must be booked by the individual. If you require any assistance with this, please contact **Keshia McGuire, Event Management Organiser** directly. +44 (0) 1423 506068

### Payments

To secure your booking, payment must either be received with the completed booking form or with a company purchase order. Please note that your organisation must be set up on our accounting system for bill back facilities. All invoices are payable within 30 days.

Acceptable methods of payment include credit card/debit card, cheque or bank transfer. **Please note that International Bank Transfers are not permitted.**

### Cancellation by the sponsor

Exhibitors wishing to cancel a booking must do so in writing to Keshia McGuire ([conference@csfos.org](mailto:conference@csfos.org)) at the Society. Receipt of such a request will be confirmed in writing.

In the event of a cancellation request, the following charges will apply:

- 30% of total cost if cancelled more than 16 weeks prior to the first day of the conference.
- 60% of total cost if cancelled between 16 and 12 weeks prior to the first day of the conference.
- The full cost of the booking is payable for cancellations less than 12 weeks prior to the first day of the conference.

### Conference cancellation or postponement by Chartered Society of Forensic Sciences

The Society do not accept any liability for losses incurred in the event of the conference being cancelled or postponed due to an unforeseen event or any other event that renders the continuation of this conference inadvisable, illegal, impracticable or impossible. An unforeseen event shall include, but shall not be limited to: an Act of God; infectious disease outbreak; service provider failures; war or apparent act of war; terrorism or apparent act of terrorism; disaster; civil disorder, disturbance, and/or riots; curtailment, suspension, and/or restriction on transportation; or any other emergency. In the event the conference is cancelled no refunds will be issued. All available funds, after cancellation expenses, will be credited towards rescheduling a future conference at a later date.

### Bankruptcy

In the event of a sponsor or exhibitor becoming bankrupt, going into liquidation, appointing an administrator or receiver, or entering into a voluntary arrangement, the full agreed amount of sponsorship will be due and payable with immediate effect.

### Stand Building

- Stand space at the conference is 2m width x 2m depth, unless otherwise stated. Included in this space will be a table (size to be determined by the venue) and chairs (minimum of two). Any additional furniture or equipment must be supplied by the sponsor/exhibitor and at their own expense.
- Exhibitors must abide by the set-up and breakdown times as stated within the **Sponsor and Exhibitor Guidelines**.
- Exhibition stands should be manned during all refreshment breaks and events scheduled in the exhibition area (s). Stands can be broken down after the last refreshment break but not before.

### Liabilities

Whilst the Society will endeavour to protect your property at the conference, it must be understood that the venue and the organisers (i.e. the Society) cannot accept liability for loss or damage sustained to personal property whilst at the conference.

Sponsors and exhibitors agree to indemnify and hold the Society and the venue blameless against any and all loss, liability, damage, costs, expense, claims, proceedings and actions arising out of any act by you as the exhibitor/sponsors which results in any damage to your personal property.

### Insurance

Sponsors and exhibitors are responsible for arranging appropriate insurance cover in connection with their attendance at the conference, including prevention, postponement or abandonment. The Society cannot be held liable for any loss, liability or damage to personal or company property.

### Public Liability Insurance

It is mandatory that all sponsors/exhibitors have adequate **Public and Product Liability Insurance cover**.

This refers to damage or injury caused to third parties/visitors on or in the vicinity of your exhibition stand and equipment. Sponsors/exhibitors are required to submit a copy of their Public Liability Insurance Certificate along with their completed booking form.

### Fire & Safety

Sponsors and exhibitors must comply with any reasonable instructions given by any authority regarding fire precautions and safety. All decorations, displays and exhibits, together with incidental fittings, must conform fully to the regulations and requirements as set by law, and must be non-flammable or treated for fire prevention by an approved method.

### Alterations & Disclaimer

The Society reserves the right to make alterations to the conference programme, venue and timings at any time. Whilst we will make every effort to secure a high level of attendance of delegates to the conference, no guarantee of delegate numbers can be given and no discounts or refunds are available if delegate numbers do not reach the projected levels.

### Personal Property

The Society and the venue accepts no responsibility for the loss or damage to personal property whilst at the conference

### Responsibilities of the sponsor/exhibitor

The Sponsors and exhibitors will not imply that it has the ability to control or unduly influence decisions on the development, content, process or results of the conference. We encourage the sponsors and exhibitors to promote their sponsorship of the conference, e.g. through press releases, website etc, with guidance/support or prior agreement from the Society.

### The Chartered Society of Forensic Sciences

- Keep the sponsor/exhibitor informed of any substantial change to the conference programme and will seek your views on key matters of principle or fundamental issues as appropriate.
- Retain all decision making over the development of, participation in and the process of operating the conference.
- Ensure the sponsor's logo is featured on key promotional marketing tools and literature.
- Retain ownership and control of data/information gained as a result of the conference process.
- Retain sign-off on press releases and other promotion of the conference.

## Contact:

Any queries you may have about the Society's conferences/events should be addressed to:

**The Chartered Society of Forensic Sciences**

Copthall Bridge House

Station Bridge

Harrogate

HG1 1SP

tel : +44 (0)1423 790 391

email: [conference@csofs.org](mailto:conference@csofs.org)